

September 8, 1978

To Files
From Mike Long
Subject MES Board of Directors Meeting Sept 5, 1978

Attendees Tom McKewen, Evan Crossley, Bob Chaney,
Reed McDonagh, Joe Johns, Mike Long

Tom McKewen called the meeting to order at 10 00 p m

Joe Johns reported that the development of a policy concerning the purchasing of vehicle and equipment using MES Corporate funds was being developed This issue will be discussed at a future Board meeting

The need to formalize MES's policy on the setting of the 1st fee and other overhead charges was discussed Bob Chaney stated that he would draft a paper on this for Tom McKewen and then suggested that this be discussed by members of the staff prior to formal adoption by the board

It was agreed that the Board should establish a policy on the use of the MES General Fund Two general situations were discussed

- 1 Monies are advanced from the Fund to a MES project and will be reimbursed at a latter time
- 2 Monies are spent with no expectation and/or firm committments for reimbursement These would be business risk and investment expenditures

Joe Johns pointed out that this fund will be used to provide working capital for non-state O&M projects now that MES will be doing the purchasing for these accounts directly instead of through the State system These funds are also required to cover deficits in those years where overhead recovery does not meet expenses

Joe Johns is to draft a policy statement concerning the use of the MES General Fund for presentation at the next board meeting

The proposed 1979 legislative package was presented and discussed Some revisions were made to MES-4 Bob Chaney asked if any steps were to be taken to clarify the language regarding the use of General Funds, Special Funds and Federal Funds It was agreed that at some point in the future this should be addressed, but as no one was questioning the interpretation now being given, that no clarifying changes would be requested this year

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Tom McKewen briefed the Board on the operations of the Southwest Transfer Station in Baltimore County and on the open house scheduled later that day

Tom McKewen briefed the Board on the proposed Eastern Baltimore County Project, and the proposed NASA-University of Maryland-Beltsville project

The meeting was adjourned at 12 30 p m