BOARD OF DIRECTORS

MARYLAND ENVIRONMENTAL SERVICE

RESOLUTION

(92-2-1R)

A RESOLUTION authorizing the establishment of a Procurement Review Board to review any proposed contract, agreement, amendment, or change order, related to procurement, that the Service determines is necessary to the performance of its duties.

R E C I T A L S

The Maryland Environmental Service (the "Service") was created by, exists under, and exercises the powers contained in Sections 3-101 to 3-129, inclusive, of the Natural Resources Article of the Annotated Code of Maryland (the "Act"), including (among others) the powers:

> **(i)** to enter into contracts with the federal or any state government, or any unit, instrumentality, or subdivision thereof, or with any municipality or person within or without the State, providing for or relating to the furnishing of services to or the facilities of any project of the Service, or in connection with the services or facilities provided by any water supply project, solid waste project, or wastewater purification project owned or controlled by the other contracting party, including contracts for the construction and operation of any project in the State or in any other state; and

(ii) to make any contract or agreement the Service determines to be necessary or incidental to the performance of its duties and to the execution of the purpose of and the powers granted by this subtitle, including contracts with the federal or any state government or any unit, instrumentality, or municipality thereof, or with any person on terms and conditions the Service approves.

The Service desires to establish a formal system of internal review of procurement contracts, and it considers the establishment of a Procurement Review Board to be in furtherance of the purposes of the Act and the Service.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MARYLAND ENVIRONMENTAL SERVICE, THAT:

1. A Maryland Environmental Service Procurement Review Board is hereby established by the Director of the Service. Members of the Procurement Review Board will be named by the Director and will serve at the Director's discretion.

2. The Procurement Review Board is responsible for the review of any proposed contract, agreement, amendment and change order, related to procurement, the Service determines is necessary to the performance of its duties.

3. The Procurement Review Board shall meet weekly at a date and time as agreed upon by the members and shall at the conclusion of each meeting provide a weekly report to the Director.

4. No member of the Procurement Review Board shall have the authority to execute any contract or agreement without the consent of the Director of the Service.

5. The Procurement Review Board shall not be responsible for reviewing personal services contracts.

6. This Resolution shall take effect immediately upon its approval by the Board of Directors of the Maryland Environmental Service.

ADOPTED, this 27th day of February 1992.

MARYLAND ENVIRONMENTAL SERVICE

By: _____
George G. Perdikakis, Director

SEAL

By: _____
Edward A. Griffith, Treasurer

By: _____
R. Kenneth Barnes, Secretary