

**BOARD OF DIRECTORS
MARYLAND ENVIRONMENTAL SERVICE
RESOLUTION
13-02-1R**

A RESOLUTION

For the purpose of honoring Henry Cook on the eve of his retirement as Chief Financial Officer, and to wish him happiness and smooth sailing.

WHEREAS, Henry Cook began his career with the Maryland Environmental Service in October, 1998; and

WHEREAS, Henry Cook has served in multiple financial management capacities with the Maryland Environmental Service with honor and distinction, serving most recently as Treasurer and Chief Financial Officer; and

WHEREAS, Henry Cook has taken a leading role in assisting the Maryland Environmental Service in issuing over \$80 million in bonds to finance a variety of critical environmental management projects; and

WHEREAS, Henry Cook has successfully navigated the agency's financial management team through multiple financial and Legislative audits; and

WHEREAS, Henry Cook has provided invaluable input into numerous agency initiatives and projects; and

WHEREAS, Henry Cook has frequently gone beyond the call of duty by assisting clients of the Maryland Environmental Service in the management of their financial and accounting systems; and

WHEREAS, Henry Cook has always demonstrated the highest level of integrity, professionalism, and conscientiousness in performing his duties; and

WHEREAS, after over 14 years of dedicated public service, Henry Cook is about to begin his retirement from serving as the Chief Financial Officer of the Maryland Environmental Service.

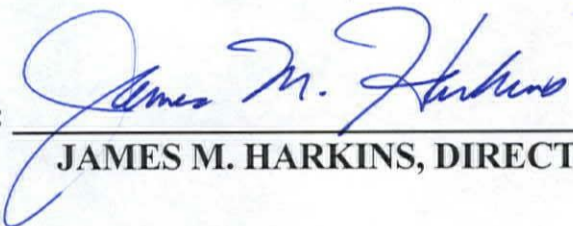
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MARYLAND ENVIRONMENTAL SERVICE, THAT:

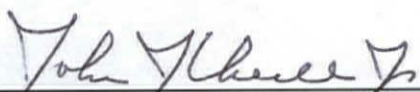
1. Henry Cook, Treasurer and Chief Financial Officer of the Maryland Environmental Service, is hereby commended for his outstanding contributions to the agency, and to the Board of Directors.
2. The Board of Directors hereby offers to Henry its sincerest best wishes for a long, happy, prosperous and fulfilling retirement.

ADOPTED, this 25th day of February, 2013.

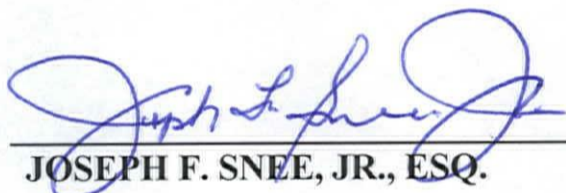
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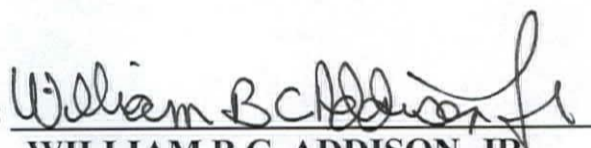
MARYLAND ENVIRONMENTAL SERVICE


BY: 
JAMES M. HARKINS, DIRECTOR

BY: 
JOHN J. O'NEILL, JR., DEPUTY DIRECTOR


BY: 
RICHARD E. STREETT, JR., SECRETARY

BY: 
JOSEPH F. SNEE, JR., ESQ.

BY: 
WILLIAM B.C. ADDISON, JR.

BY: 
LESLIE JACKSON JENKINS, ESQ

BY: 
TALMADGE E. SIMONS

BY: 
EDWARD C. ADAMS, JR., P.E.

**BOARD OF DIRECTORS
MARYLAND ENVIRONMENTAL SERVICE
RESOLUTION 13-03-1R**

A RESOLUTION

**AMENDING MES RESOLUTION 05-12-2R, AND AUTHORIZING THE
USE OF CERTAIN PROJECT CONTINGENCY FUNDS BY THE
SERVICE.**

R E C I T A L S

The Service was created by, exists under, and exercises the powers contained in Sections 3-101 to 3-130, inclusive, of the Natural Resources Article of the Annotated Code of Maryland (the "Act") including (among others) the powers (i) to acquire, construct, reconstruct, rehabilitate, improve, maintain, and operate water, wastewater and solid waste projects within or without the State; (ii) to create and establish project reserve funds, and (iii) to pay into such project reserve funds moneys appropriated and made available by the State for the purposes of such funds, and any other moneys which may be received or otherwise made available to the Service from any other source or sources which the Service has designated for deposit into such funds.

By virtue of Executive Order 01.01.1971.11, and policy of the Board of Public Works of Maryland, the Service has been directed to operate and maintain solid waste, water and wastewater facilities owned by the State of Maryland, including facilities at properties managed by the Maryland Department of Natural Resources. The Service is reimbursed by the State, through the Department of Management and Budget, for the costs the Service incurs in providing these services. In order to have funds available for emergency or other repairs and improvements to these environmentally sensitive State-owned solid waste, water and wastewater facilities, the Board, in September 2003, authorized the creation of a Reimbursable Projects Contingency Fund. In authorizing the Reimbursable Projects Contingency Fund, the Board established limits on the amount of funds that could be retained by the Service, and further required that amounts to be deposited into or expended from that fund be approved by the Secretary of Budget and Management. In December 2005 the Board also authorized the creation of an ECI Co-Generation Facility Maintenance Fund.

In April, 2011, the General Assembly passed House Bill 72, the Budget Reconciliation and Financing Act. House Bill 72 amends Section 3-108(h) of the Natural Resources Article, Annotated Code of Maryland. The statute expressly authorized the Service to create an Eastern Correctional

Institution Steam Turbine Contingency Fund, a Department of Natural Resources Project Contingency Fund, and a Reimbursable Project Contingency Fund. The statute further provided that the Service may not retain more than \$1,500,000 in the Eastern Correctional Institution Turbine Project Contingency Fund, nor retain more than \$500,000 in the Department of Natural Resource Project Contingency Fund, nor retain more than \$1,000,000 in the Reimbursable Project Contingency Fund. The legislation stated that “[m]onies held in or credited to a project reserve fund established under this subsection shall be used solely to accomplish the purposes of this subtitle, as determined by the Board”

In furtherance of the legislation the MES Board of Directors adopted MES Resolution 11-05-2R. This Resolution (i) authorized the creation of Department of Natural Resources Project Contingency Fund, and (ii) amended MES Resolution 05-12-2R. MES Resolution 05-12-2R had authorized the creation of a project contingency fund for maintenance of the Eastern Correctional Institution Co-Generation Facility, and the specified the projects for which monies in that fund could be utilized. The amendment renamed the fund to be the Eastern Correctional Institution Turbine Project Contingency Fund.

The Service, in consultation with the Secretary of Budget and Management, has determined that the authorized uses of the Eastern Correctional Institution Turbine Project Contingency Fund should be expanded to include other improvements required for the energy systems serving the Institution. The Service considers the use of monies in the Fund to be in furtherance of the purposes of the Act and the Service.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MARYLAND ENVIRONMENTAL SERVICE, THAT:

1. Section 3 of MES Resolution 05-12-2R is hereby amended to read as follows:

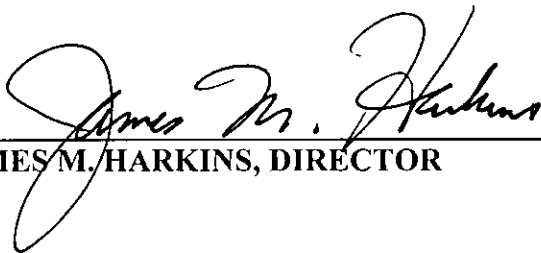
Monies in the Eastern Correctional Institution Turbine Project Contingency Fund may be expended for maintenance of the turbines and associated equipment at the Eastern Correctional Institute Co-Generation Facility, and for other improvements to the energy systems serving the Institution. Monies in the Eastern Correctional Institution Turbine Project Contingency Fund may not be expended without the prior approval of (a) the Board of Directors of the Service and (b) the Secretary of Budget and Management.

2. Except as otherwise expressly provided in this Resolution, all other terms and conditions of MES Resolutions 03-09-2R, 05-12-2R, and 11-05-2R are not changed and continue in effect.
3. This Resolution shall take effect immediately.

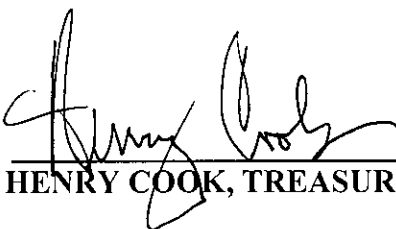
ADOPTED, this 25th day of March, 2013.

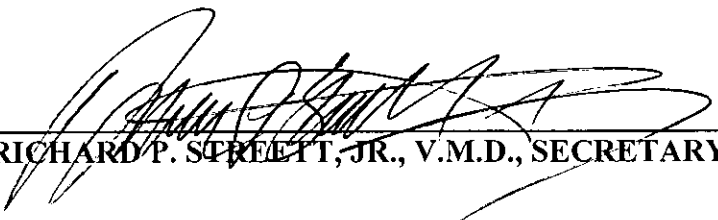
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MARYLAND ENVIRONMENTAL SERVICE

BY: 
JAMES M. HARKINS, DIRECTOR

BY: 
JOHN O'NEILL, DEPUTY DIRECTOR

BY: 
HENRY COOK, TREASURER

BY: 
RICHARD P. STREETT, JR., V.M.D., SECRETARY

**BOARD OF DIRECTORS
MARYLAND ENVIRONMENTAL SERVICE
RESOLUTION
13-06-1R**

A RESOLUTION AUTHORIZING

THE SERVICE TO MAKE A DISCRETIONARY EMPLOYER PROFIT SHARING CONTRIBUTION TO ITS 401K RETIREMENT PLAN, AND GENERALLY RELATING TO THE RETIREMENT PROGRAM FOR CERTAIN EMPLOYEES OF THE SERVICE.

R E C I T A L S

WHEREAS, pursuant to §3-103.1(b) of the Natural Resources Article of the Annotated Code of Maryland, the Maryland Environmental Service ("Service") is directed and authorized to determine and establish compensation and benefits for its employees; and

WHEREAS, the Board of Directors of the Service ("Board") has previously approved an Adoption Agreement ("Adoption Agreement") establishing a 401(k) Savings Plan ("Plan") for its employees and has adopted amendments to the Plan from time to time; and

WHEREAS, pursuant to the Plan the Service may make a discretionary Employer Profit Sharing Contribution to the Plan on behalf of Qualifying Participants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MARYLAND ENVIRONMENTAL SERVICE THAT:

1. For Fiscal Year 2013, the Board hereby authorizes the Service to make a discretionary Employer Profit Sharing Contribution to the Plan on behalf of Qualifying Participants in the amount of Two Percent (2%) of each of the Qualifying Participants' total compensation. This contribution shall be in addition to the Safe Harbor Non-elective Contribution of Three


Resolution No. 13-06-1R
Discretionary Contribution to 401(k) Plan
Page 2

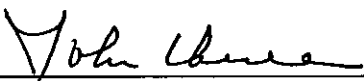
Percent (3%) of each Qualifying Participant's total compensation.

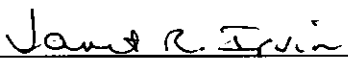
2. This Resolution shall be effective July 1, 2013.

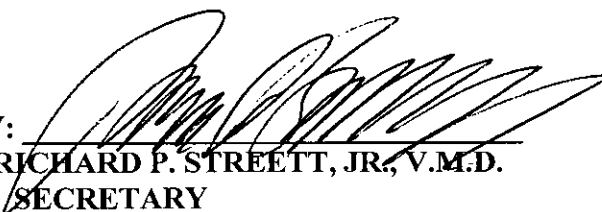
ADOPTED this 17th day of June, 2013.

MARYLAND ENVIRONMENTAL SERVICE

BY: 
JAMES M. HARKINS, DIRECTOR

BY: 
JOHN O'NEILL, DEPUTY DIRECTOR

BY: 
JANET IRVIN, TREASURER

BY: 
RICHARD P. STREETT, JR., V.M.D.
SECRETARY

**BOARD OF DIRECTORS
MARYLAND ENVIRONMENTAL SERVICE
RESOLUTION
13-10-1R**

A RESOLUTION

AUTHORIZING THE DIRECTOR OF THE MARYLAND ENVIRONMENTAL SERVICE ("SERVICE") TO CLOSE CERTAIN OFFICES AND FACILITIES OF THE SERVICE ON FRIDAY, NOVEMBER 29, 2013, AND FURTHER AUTHORIZING CERTAIN PAYMENTS TO EMPLOYEES OF THE SERVICE.

R E C I T A L S

WHEREAS, pursuant to §3-103.1(b)(4) of the Natural Resources Article, Annotated Code of Maryland, the Service may determine the terms of employment of its employees, including compensation, benefits, holiday schedules, and leave policies; and

WHEREAS, the employees of the Service are dedicated, resourceful and hard-working; and

WHEREAS, by law, the offices of most State agencies will be closed on Friday, November 29, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MARYLAND ENVIRONMENTAL SERVICE THAT:

1. The Director may close the offices and facilities of the Service on Friday, November 29, 2013, except for those offices and facilities which the Service is obligated by law or agreement to operate and have open for business on that day.
2. All employees of the Service shall be granted paid leave on Friday, November 29, 2013, in the same manner as if that day were a Holiday under COMAR 14.27.02.15.A.

Resolution No. 13-10-1R
Authorization to Close MES Offices on 11/29/13
Page 2

ADOPTED, this 28th day of October, 2013.

SEAL

MARYLAND ENVIRONMENTAL SERVICE

BY:


JAMES M. HARKINS, DIRECTOR

BY:


RICHARD P. SREETT, JR., V.M.D
SECRETARY

**BOARD OF DIRECTORS
MARYLAND ENVIRONMENTAL SERVICE
RESOLUTION
13-10-2R**

A RESOLUTION

Designating certain individuals to receive training on the requirements of the Open Meetings Act.

R E C I T A L S

By Sections 10-501 through 10-512 of the State Government Article, Annotated Code of Maryland, meetings of the Board of Directors of the Service are subject to the provisions of the Open Meetings Act (the "Act"). Effective October 1, 2013, each public entity subject to the Open Meetings Act must designate a member, officer, or employee to receive training on the requirements of the Act. Pursuant to Section 10-502.7(a) of the Act the Board has determined to designate the individuals listed below to receive the training.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
THE MARYLAND ENVIRONMENTAL SERVICE, THAT:**

1. The following individuals are hereby designated to receive training on the requirements of the Open Meetings Law:
 - A. Assistant Attorney General Sean L. Coleman
 - B. Paralegal Pamela Fuller
2. The staff of the Service is hereby directed to forward to the Open Meetings Compliance Board a list of the individuals designated above.
3. This Resolution shall take effect immediately.

ADOPTED, this 28th day of October, 2013.

SEAL

MARYLAND ENVIRONMENTAL SERVICE

BY: 

JAMES M. HARKINS, DIRECTOR

BY: 

RICHARD P. STREETT, JR., V.M.D., SECRETARY