



Board of Directors Audit Committee Meeting

View online at: <https://youtu.be/xU4PcDQIgfA>

**March 25, 2021
8:30 a.m.**

Agenda

Audit Committee Board Members

Dr. Charles Glass

Shelley Heller
Chair

Morgan Hall

J.P. Smith, Jr.

Call to Order	Shelley Heller
Approval of Minutes –October 22, 2020	
Introduction of MES Internal Auditor, Winsome Condra	Charles Glass
Internal Auditor Report	Winsome Condra
<ul style="list-style-type: none">• Executive FY20 T&E Review• Fraud Hotline Log• Audit Charter• FY21 & FY22 Risk Assessment & Internal Audit Plan• IA Next Steps	
RSM Annual Audit process	Hament Patel
Old/New Business	Shelley Heller
Adjournment	



Board of Directors Meeting

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March 25, 2021
9:30 a.m.

Agenda

Board Members

Dr. Charles Glass
Chairman

Vacant
Deputy Director

Vacant
Treasurer

Hon. Frederic Smalkin
Secretary

Morgan Hall

Shelley Heller

J.P. Smith, Jr.

Joseph F. Snee, Jr., Esq.

Call to Order	Charles Glass
Approval of Minutes – February 25, 2021	Charles Glass
Director’s Report	Charles Glass
Agency Activity Report	Managing Directors
Financial Report	Hament Patel
Audit Committee Report	Shelley Heller
Human Resources	Jewel White
Human Resources Committee Report <ul style="list-style-type: none">Resolution 2021-03-1R – BEST FY20	Joseph Snee
Group Updates	Managing Directors
Darlington Service District – Biennial Update <ul style="list-style-type: none">Resolution 2021-03-2R	Jason Gillespie
Procurement <ul style="list-style-type: none">Procurement Items<ul style="list-style-type: none">Item 1: SHI - Microsoft LicensingItem 2: Montgomery Co. Oaks Landfill Oil & Grit ExpansionItem 3: MDE Howard Co. Hydraulic Modeling supportItem 4: MDOT SHA Drainage RemediationItem 5: Eastern Pre-Release WWTP expansion and upgradeItem 6: MEA Carbon Pricing Review & Technical ServicesNotifications	Hattie Crosby
Legal Report	Sean Coleman
Old/New Business	Charles Glass
Adjournment	Charles Glass