



Larry Hogan GOVERNOR

Boyd K. Rutherford LT. GOVERNOR

Charles Glass, Ph.D., P.E. DIRECTOR

## **BOARD OF DIRECTORS AUDIT COMMITTEE MEETING MINUTES - DRAFT**

**May 27, 2021**

**LOCATION:** Conference/Video Call

**TIME:** 9:00 a.m.

**COMMITTEE MEMBERS PRESENT:**

Shelley Heller (video)  
Morgan Hall (video)  
J.P. Smith (video)

**OTHERS PRESENT:**

Charles Glass, Chairman (video)  
Winsome Condra (video)  
Hament Patel (video)  
Pamela Fuller (video)  
Valerie Colimon (RSM) (video)  
Andrew Wolf (RSM) (video)

### **CALL TO ORDER**

Ms. Heller called the meeting to order at 9:00 a.m. Board members and staff participated via Zoom video. The meeting was broadcast live to the public on YouTube.

### **MINUTES**

Ms. Heller requested discussion or a motion for the approval of the minutes of the meeting of March 25, 2021. Mr. Hall made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

### **RSM ANNUAL AUDIT PROCESS**

Ms. Colimon and Mr. Wolf of RSM presented an overview of the annual audit to be conducted by RSM US LLP. RSM has conducted annual audits of the agency for the last two years. Since Covid, they have conducted their reviews remotely. This audit consists of reviewing thousands of transactions and documents. They will begin field work in June, then come back in August for about a month. They will complete their work in

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September, then issue their official statement. This year, most of their work will be done remotely, working with documents primarily housed in Workday and Laserfiche.

**OLD/NEW BUSINESS**

Dr. Glass advised that he is requesting RSM conduct an additional audit of executive expenses, similar to what was done for FY20.

**ADJOURNMENT**

Upon motion by Mr. Hall, seconded by Mr. Smith, the meeting adjourned at 9:18 a.m.



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**Shelley Heller**  
**Chair, Audit Committee**