



Board of Directors Meeting

View online at: <https://youtu.be/rs-DdPgQgoU>

August 25, 2022

9:30 a.m.

Agenda

Board Members

Hon. Frederic Smalkin
Chair

Robert L. Witt, II
Secretary

Hon. Robert R. Neall
Treasurer

Dereck Davis
State Treasurer

Shelley L. Heller
Chair, Audit Committee

Marian C. Hwang, Esq.
Chair, HR Committee

Hiram Tanner, Jr., P.E.

Charles C. Glass Ph.D.,
P.E.
Executive Director

Call to Order	Frederic Smalkin
Inspire Awards	Managing Directors
Approval of Minutes – July 28, 2022 & August 10, 2022	Frederic Smalkin
Executive Director’s Report	Charles Glass
Agency Activity Report	Managing Directors
Financial Update	Hament Patel
Human Resources Report	Steven King
BEST Update <ul style="list-style-type: none">BEST 23 - Goals	Ellen Frketic
Group Updates	Managing Directors
Procurement <ul style="list-style-type: none">Procurement Items<ul style="list-style-type: none">Item 1: Point Lookout State Park - Mott MacDonald – W/WW improvementsItem 2: Swallow Falls State Park - Watek Engineering – WWTP system improvements – corrected itemItem 3: MES Headquarters - Logansmith, Inc. (dba ServiceMaster Chesapeake)– janitorial servicesNotifications	Hattie Crosby
Legal Report	Sean Coleman
New/Old Business	Frederic Smalkin
Closed Session	
Adjournment	Frederic Smalkin

Approval after Solicitation
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS AND CHANGE ORDERS
FOR

BOARD OF DIRECTOR'S APPROVAL
August 25, 2022

Item: 1

Type: A/E Services over \$200,000

Group & Division: Water/Wastewater

MES Contract Number: 1-22-2-59-3

Project Name: Point Lookout State Park Water and Wastewater system Improvements

Title/Description: Bidding and Construction Services for improvements to the water distribution/collection systems

Procurement Method: MES A/E shortlist

Bids/Proposals: N/A

Awarded To: Mott MacDonald, LLC

Amount: \$211, 756.00

Term: 24 months

Client/Fund Source: Natural Resources Development Fund of FY 2021
FY 2021 Program Open Space / Item 004 (PCA#12107)

MBE Goal: 17%

Remarks: This project is for the construction of improvements to the failing water distribution system and the wastewater collection system at the park. Most of the existing water lines were constructed in the 1970's and 1980's. There are no records of any major rehabilitation to the water lines. In 2000, there was some replacement done to a part of the collection system.

Approval after Solicitation
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS AND CHANGE ORDERS
FOR
BOARD OF DIRECTOR'S APPROVAL

~~July 28, 2022~~ August 25, 2022

CORRECTED

Item: ~~5~~ 2

Type: SBR A/E Short List over \$200,000

Group & Division: Water/Wastewater Engineering Division

MES Contract Number: 1-23-2-05-3

Project Name: Swallow Falls State Park – Wastewater System Improvements

Title/Description: Engineering Services for the design and construction management services for improvements to the Wastewater Treatment Plant and Lagoon at Swallow Falls State Park

Procurement Method: SBR A/E short list

Bids/Proposals: ~~\$416,679~~ 461,987

Awarded To: WATEK Engineering Corporation

Amount: ~~\$416,679~~ 461,987

Term: August 2021 – June 2023 (22 months)

Client/Fund Source: Natural Resources Development Fund of FY 2021
FY 2021 Program Open Space/Item 004 (PCA #12106 - \$416,679)

MBE Goal: 29%

Remarks: This Item (Item 5, 7/28/22) was approved last month for \$416,679. That amount was an error on the form. The Board of Public Works item, and the Contract amount were actually \$461,987.

The wastewater treatment plant is old and utilizes outdated technology, which does not include any nutrient removal. Due to the age of the infrastructure, known concerns with the existing system, and high maintenance required, certain updates to the wastewater systems are required.

The purpose of this project is to complete the detailed designs from the outcome of the preliminary engineering report. Proposed improvements include the replacement of lagoon systems which will be only utilized for treated effluent, and the installation of a new wastewater treatment plant. Outfall location will not be relocated and safe access to outfall will be improved.

Although funds were originally allocated for this work, preliminary engineering tasks identified a need to change the scope for certain tasks. The fees for the out-of-scope work were taken from the funds allocated for the wastewater treatment system design. The wastewater treatment plant design task was eliminated from the original contract to utilize the fund for a new back-up well to be drilled prior to design of the Water Treatment Plant upgrade and for design, bidding, and construction phase engineering services to rehabilitate the collection and distribution systems.



Lagoon



Wastewater Treatment Plant Building

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BOARD OF DIRECTOR'S APPROVAL

August 25,2022

Item: 3

Type: Services over \$200,000

Group & Division: Administration Services

MES Contract Number: 1-22-1-03-8

Project Name: Maryland Environmental Service Facilities Janitorial Services

Title/Description: Cleaning Services for MES Headquarters (259 Najoles Rd)

Procurement Method: Request for Proposals

Bids/Proposals:

P2 Cleaning Service	\$185,557.70
Alpha Clean Solutions	\$208,888.00
Logansmith, Inc. (dba ServiceMaster Cheasapeake)	\$216,941.50

Awarded To: Logansmith, Inc. (dba ServiceMaster Chesapeake)

Amount: \$216,941.50

Term: 2 years with 3 one-year renewals

Client/Fund Source: Overhead

MBE Goal: 18%

Remarks: This is a service contract to provide janitorial services at MES headquarters. Service Master received the highest technical score which constituted 70% of the rating score. Price constituted 30% of the rating and Service Master is a MDOT Certified MBE and received all points in this category.