



Board of Directors Meeting

View online at: <https://youtube.com/live/OsbAqgCGJck?feature=share>

December 14, 2023

9:30 a.m.

Agenda

Board Members

Shelley Heller
Chair

Hon. Frederic N. Smalkin
Secretary

Brendon Baatz
Treasurer

Robert L. Witt, II
Chair, HR Committee

Moalie Jose, P.E.
Chair, Audit Committee

James H. Johnson Jr.,
Ph.D., P.E.

Dereck E. Davis
State Treasurer

Charles C. Glass, Ph.D.,
P.E.
Executive Director

Call to Order	Shelley Heller
Approval of Minutes – November 16, 2023	Shelley Heller
Executive Director’s Report	Charles Glass
New Business Report	Managing Directors
Financial Update	Hament Patel
Human Resources Report	Kanishk Sharma
Procurement	Winsome Condra
Procurement Items (attached)	
• Item 1: Marine Fuel Delivery for Poplar & Hart-Miller Islands – Vane Brothers Company	
Procurement Notifications	
Group Updates	
• WWW – Woodstock Job Corps Center WWTP upgrade	Tim Barr
• OPS – Waste Composition Studies	Melissa Filiaggi
• EDR – Fixed-Wing Drone Operations	Ben Buppert
• TES – Stormwater Structures (walking tour after meeting)	Luke Page
New/Old Business	Shelley Heller
Legal Report	Sean Coleman
Adjournment	Shelley Heller

Approval after Solicitation
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS APPROVAL

December 14, 2023

Item: 1

Type: Supplies over \$200,000

Group & Division: Environmental Dredging and Restoration

MES Contract Number: TBD

Project Name: MPA Poplar Island Ecosystem Restoration Project, Hart-Miller Island Dredged Material Containment Facility

Title/Description: Marine Transport and Supply of Ultra-Low Sulfur Diesel Fuel to Hart Miller and Poplar Island Sites

Procurement Method: Sole Source

Bids/Proposals: The Vane Brothers Company

Awarded To: The Vane Brothers Company

Amount: \$654,055

Term: 1-Year from the Date of Notice to Proceed

Client/Fund Source: Poplar Island 2592-1200, Hart-Miller Island 2587-1200, MPA

MBE Goal: MBE Goal 0%

Remarks: The Vane Brother's Company is currently the only bunkering company that operates in Maryland. Marine fuel delivery is specialized work requiring many levels of compliance with certifications, licenses, and environmental regulations. The Vane Brother's Company owns their double hull bunker barges and tugs and operates them in accordance with U.S. Coast Guard regulations. The Vane Brothers Company employs certified and trained personnel to complete all fuel transfer and transportation operations. The client has requested that we proceed with procuring these services through a sole source contract with The Vane Brothers Company to ensure our projects, Hart-Miller Island and Poplar Island, receive the fuel needed to keep the projects operational.

POPLAR ISLAND



HART-MILLER ISLAND

