



# Board of Directors Meeting

View online at:

<https://www.youtube.com/watch?v=89mS8hnPuTE>

**March 27, 2025**

**9:30 a.m.**

## Agenda

### Board Members

Shelley Heller  
*Chair*

Hon. Frederic N. Smalkin  
*Secretary*

Brendon Baatz  
*Treasurer*

Robert L. Witt, II  
*Chair, HR Committee*

Moalie Jose, P.E.  
*Chair, Audit Committee*

James H. Johnson Jr.,  
Ph.D., P.E.

Dereck E. Davis  
*State Treasurer*

Charles C. Glass, Ph.D.,  
P.E.  
*Executive Director*

Call to Order	Shelley Heller
Approval of Minutes – February 23, 2025	Shelley Heller
Executive and Deputy Director’s Report	Ellen Frketic
New Business Report	Managing Directors
Financial Update	Hament Patel
Human Resources Report	Ramona Jones
Procurement Items:	Craig Hawkins
• Item 1: Montgomery Co. Compost Facility & Grinding lot – purchase 3 Wheel Loaders – Carter CAT	
• Item 2: Brown Station Landfill – leachate hauling & disposal – Agri-Services Corp. CO#5	
• Item 3: Montgomery Co. Grinding Lot – purchase Caterpillar MH3024 Material Handler – Carter CAT	
Procurement Notifications	
Legal Report	Priscilla Carroll
Group Updates	
• Myersville Water and Wastewater Treatment Plants	Jen Wijetunga
• Cox Creek +80 Dike Raising Preparations	Marni Dolinar
• Roadway Asset Data Collection – Lighting	Melissa Slatnick
• ECI Boiler Operator Training Program	Gary Lasako
New/Old Business	Shelley Heller
Adjournment	Shelley Heller

**Approval after Solicitation**  
**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,**  
**AMENDMENTS, AND CHANGE ORDERS**  
**FOR**  
**BOARD OF DIRECTORS' APPROVAL**

**March 27, 2025**

**Item:** 1

**Type:** Equipment Purchase over \$200,000

**Group & Division:** Environmental Operations

**MES Contract Number:** TBD

**Project Name:** Montgomery County Yard Trim Compost Facility and Grinding Lot

**Title/Description:** Purchase of three, 2025 Caterpillar 966 Wheel Loaders

**Procurement Method:** Intergovernmental Cooperative Purchasing Program (Sourcewell) Contract# 011723-CAT

**Bids/Proposals:** Carter CAT- \$1,530,000

**Awarded To:** Carter CAT

**Amount:** \$1,530,000

**Term:** One-time purchase

**Client/Fund Source:** Montgomery County/ IGA 2-24-4-61

**MBE Goal:** 0%

**Remarks:** The three loaders will support the Compost and Grinding Lot operations. They are essential for the day-to-day operations.



**Change Order Approval**  
**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,**  
**AMENDMENTS, AND CHANGE ORDERS**  
**FOR**  
**BOARD OF DIRECTORS' APPROVAL**

**March 27, 2025**

**Item:** 2

**Type:** Services over \$200,000

**Group & Division:** Environmental Operations

**MES Contract Number:** 1-21-4-28-5

**Project Name:** Brown Station Road Sanitary Landfill Leachate Hauling and Disposal Services

**Title/Description:** Loading, hauling, and disposal services of leachate collected at the respective facility at a unit price of \$0.375 per gallon. No quantities of leachate are guaranteed.

**Original Procurement Method:** Competitive Sealed Bid

**Contractor:** Agri-Services Corp.

**Original Term:** 7/1/2021 to 6/30/23 (with two additional three-year optional renewal periods)

**Modified Term:** Renewal Letter 1 – (7/1/23-6/30/26)

**Original Amount:** \$540,000.00 (BOD Item 3, approved 4/29/21)

**Modifications to Date:** CO#1 – No-cost, change in disposal facility  
CO#2 - \$195,062.50  
CO#3 – \$250,000 (BOD Item 14, approved 03/28/24)  
CO#4 - \$500,000 (BOD Item 2, approved 07/25/24)

**Amount of this Change Order #5:** \$1,301,295.20

**Revised Total Contract Amount:** \$2,786,357.70

**Client/Fund Source:** Prince George's County (IGA #2-21-4-53)

**MBE Participation:** Goal 30%, Participation to date 69.14%

**Remarks:** This contract has been active since July 2021 and is an on-call service to haul and dispose of leachate from Brown Station Road

Sanitary Landfill. It is in place to manage excess landfill leachate generation that cannot be treated by the on-site pre-treatment facility due to operational limitations or severe weather events. There are no guaranteed minimum or maximum quantities of leachate that require off-site transport and disposal for the duration of the contract. Due to the unusually high volume of leachate at the site, additional hauling and disposal is necessary. The amount of this change order adds 216,619 gallons of disposal capacity per month for the remaining 16 months of the contract, which was calculated based on average monthly hauling quantities throughout the contract period.



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**March 27, 2025**

**Item:** 3

**Type:** Equipment Purchase over \$200,000

**Group & Division:** Environmental Operations

**MES Contract Number:** TBD

**Project Name:** Montgomery County Grinding Lot

**Title/Description:** Purchase a 2025 Caterpillar MH3024 Material Handler

**Procurement Method:** Intergovernmental Cooperative Purchasing Program (Sourcewell)  
Contract# 011723-CAT

**Bids/Proposals:** Carter CAT- \$359,600

**Awarded To:** Carter CAT

**Amount:** \$359,600

**Term:** One-time purchase

**Client/Fund Source:** Montgomery County

**MBE Goal:** 0%

**Remarks:** The Material Handler will support the Grinding Lot operations.  
They are essential for the day to day operations.

