



Board of Directors Meeting

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July 24, 2025

9:30 a.m.

Agenda

Board Members

Shelley Heller
Chair

TBD
Secretary

Brendon Baatz
Treasurer

Moalie Jose, P.E.

James H. Johnson Jr.,
Ph.D., P.E.

Sean L. Coleman, Esq.

Odessa L. Philip, P.E.

Rebecca Flora
*Secretary, Department
of Planning*

Charles C. Glass, Ph.D.,
P.E.
Executive Director

Call to Order	Shelley Heller
Inspire Awards	Managing Directors
Organizational Meeting Matters - Election of Board officers (Chair, Secretary, Treasurer) - HR and Audit Committee assignments (and Chair assignments) 2026 Board draft meeting schedule	Shelley Heller
Approval of Minutes – June 26, 2025	Shelley Heller
Executive Director's Report	Charles Glass
BEST FY26 Goals	Charles Glass
Human Resources Report	Felicia Gross
Financial Highlight	Hament Patel
MES Services for Non-Governmental Entities Corvias Innovative Solutions – Clean Water Partnership	Luke Page
Procurement	Winsome Condra
Procurement Items - Item 1: Poplar Island – aggregate & stone, FTC Aggregate Supply, LLC - Item 2: State Highway Administration – facilities waste management services – Kalyani Environmental Solutions, LLC - Item 3: Maryland Correctional Institution-Hagerstown – ultra low diesel fuel – Carroll Independent Fuel Co., Inc. - Item 4: Montgomery Co. Yard Trim Facility – hauling from Grinding lot to Compost lot – Consolidated Commercial Services, LLC - Item 5: Montgomery & Prince George's Co MRFs – baling wire – South Atlantic Marine Services, Inc. - Item 6: Prince George's Co. MRF – tipping floor repair & restoration	

Procurement Notifications

Old/New Business

Adjournment

Chair



Wes Moore GOVERNOR

Aruna Miller LT. GOVERNOR

Charles Glass, Ph.D., P.E. EXECUTIVE DIRECTOR

Maryland Environmental Service Board of Directors Meeting Schedule – 2026

Schedule:

January 22 (Thursday)	9:30 a.m. Board Meeting
February 26 (Thursday)	9:30 a.m. Board Meeting
March 26 (Thursday)	9:30 a.m. Board Meeting
April 30 (Thursday)	9:30 a.m. Board Meeting
<i>May 21 (Thursday)</i>	<i>9:30 a.m. Audit Committee</i>
May 28 (Thursday)	9:30 a.m. Board meeting
<i>June 18 (Thursday)</i>	<i>9:30 a.m. HR Committee</i>
June 25 (Thursday)	9:30 a.m. Board Meeting
July 23 (Thursday)	9:30 a.m. Board Meeting
August 20 (Thursday)	9:30 a.m. Board Meeting
September 24 (Thursday)	9:30 a.m. Board Meeting
<i>October 22 (Thursday)</i>	<i>9:30 a.m. Audit Committee</i>
October 29 (Thursday)	9:30 a.m. Board Meeting
November 19 (Thursday)	9:30 a.m. Board Meeting
December 17 (Thursday)	9:30 a.m. Board Meeting
<i>TBD</i>	<i>9:30 a.m. HR Committee</i>

Revised 7/1/25

Proposed FY26 BEST Goals

Goal 1: Safety (3)

- All operation facilities and project sites conduct two evacuation drills (Fall and Spring) and document a summary of how the drill was conducted and how all employees were accounted for.
- All operational site employees complete Hazard Communication Training.
- Facility Managers ensure all employees certified in Confined Space Entry take the MES Confined Space Refresher class (recorded by SEC) and complete a Confined Space Entry Drill (required annually for all MES employees certified in Confined Space Entry).

Goal 2: Education (4)

- Each group (EO, W/WW, EDR, TES, Admin, Finance, Safety, IT) will hire at least one intern for summer 2026, if budgets allow.
- MES holds 6 health and wellness events throughout the year.
- Each group recruits 10 of its non-supervisory employees to present a training and/or safety tailgate over the course of the year.
- Have 75% of MES staff complete required cybersecurity training.

Goal 3: Diversity, Equity and Inclusion (3)

- MES Event planning groups will purchase items from businesses owned by people of color, women, LGBTQ+ individuals, veterans, and people with disabilities, meeting a goal of 20% event expenditures.
- MES will complete equal opportunity employment training (EEO) overview training for 50% of MES managers, supervisors or employees with hiring authority.
- Each group will host a DEI event at one of their sites throughout the year.

Goal 4: Customer and Community Service (3)

- MES will increase participation in community engagement drives throughout the state on a quarterly basis for the fiscal year. (e.g. book drives for the library, clothing drives etc.)

- MES will organize company participation in a community-based charity event, run, walk, festival etc.
- MES will meet or beat the annual Maryland Charity Campaign (MCC) Goal.

Goal 5: Environment (3)

- Each operating group will host a webinar or information session on a current environmental topic impacting MES operations. (e.g. PFAS treatment in drinking water systems; State-wide progress on meeting TMDL Goals)
- MES will host an educational activity or event in recognition of Endangered Species Day (3rd Friday of May).
- MES will host an event for "America Recycles Day" (Nov. 15th) allowing opportunities for employees to recycle and donate reusable items, including technology, clothing, etc.

Goal 6: Administrative Enhancements (5)

- Each group and departments chosen by their Managing Director will produce an onboarding checklist for managers, supervisors, and anyone with hiring abilities, to include required. Tech, phones, software, etc.
- MES will increase revenue through billable labor sales, with the goal of a 4% year-over-year increase.
- MES will maintain a 4% average quarterly vacancy rate through the end of FY26.
- Each group will participate in at least one career fair event at a local school in a predominately minority population area or at a historically Black College and University (HBCU).
- Group Leadership visits one of their sites each month.

Approval Prior to Board of Public Works Review
MES SERVICES FOR NON-GOVERNMENTAL ENTITY IN EXCESS OF \$250,000
FOR
BOARD OF DIRECTOR'S NOTIFICATION

July 24, 2025

Group & Division:	Technical & Environmental Services
Project Name:	Clean Water Partnership Third Party Inspection & Certification
MES Contract No.:	TBD
Client:	Corvias Innovative Solutions (CIS)
Amount:	\$819,437
Term:	12 months
Remarks:	The Clean Water Partnership is a Private-Public Partnership established to help Prince George's County meet their restoration requirements under their National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit. MES will be contracted by Corvias Infrastructure Solutions to provide project certification for closeout and payment on construction projects, as well as certification of impervious area restoration credits for each completed project on behalf of the program. MES will also assist with maintenance inspections and data management under this contract. MES previously held a contract with CIS which was annually amended; CIS would like to issue a new annual contract for this same work.

Approval after Solicitation
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL

July 24, 2025

Item: 1

Type: Supplies over \$200,000

Group & Division: Environmental Dredging and Restoration

MES Contract Number: 1-26-5-01-5

Project Name: Poplar Island Environmental Restoration Project

Title/Description: Purchase and Delivery of Aggregate GAB and Number 2 Stone for the Poplar Island Environmental Restoration Project.

Procurement Method: Competitive Sealed Bid

Bids/Proposals:

FTC Aggregate Supply, LLC	\$1,587,640.10
Government MLO Supplies USA Inc	\$1,788,866.10

Awarded To: FTC Aggregate Supply, LLC

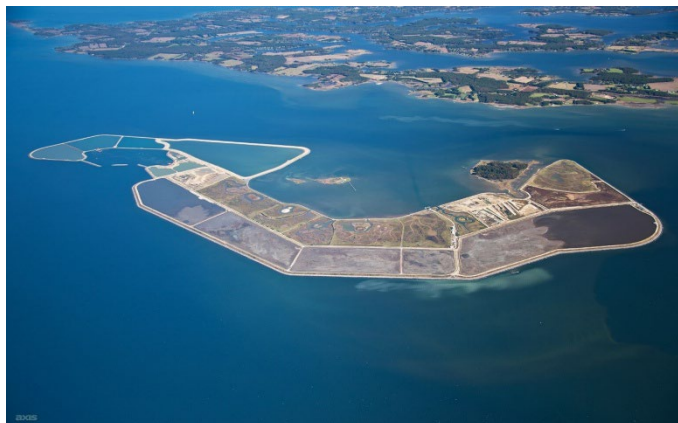
Amount: \$1,587,640.10

Term: Three (3) Year Term

Client/Fund Source: MPA Contract 2-25-5-21 Poplar Island Site Development

MBE Goal: 23%

Remarks: Stone is necessary for road maintenance and site maintenance on Poplar Island.



Change Order Approval
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL

July 24, 2025

Item:	2
Type:	Services over \$200,000
Group & Division:	Technical and Environmental Services
MES Contract Number:	1-23-3-32-5
Project Name:	MD State Highway Administration (SHA) Facilities Waste Management Services
Title/Description:	This change order will increase the funds in the option year available under this contract. The option year (Year 3) will provide continued service for SHA regarding containerized waste hauling and waste management services.
Original Procurement Method:	Competitive Sealed Bid
Contractor:	Kalyani Environmental Solutions, LLC
Original Term:	2 Years
Modified Term:	1 Additional Year (3 Years Total)
Original Amount:	\$948,575.00
Modifications to Date:	CO 1: \$100,400.00 (Illegal Tire Dumpsite Clean Up)
Amount of this Change Order #2:	\$639,500.00
Revised Total Contract Amount:	\$1,688,475.00
Client/Fund Source:	SHA OED ECD/Contract No. 2-25-3-42
MBE Participation:	30% (Participation to Date: 30.5%)
Remarks:	Use of this vendor is dependent on unforeseen project circumstances or projects assigned as requested by the client. This change order and activation of the option year will enable continued response to client requests in FY26.

Approval after Solicitation
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
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July 24, 2025

Item:	3
Type:	Supplies over \$200,000
Group & Division:	Environmental Operations
MES Contract Number:	TBD
Project Name:	Maryland Correctional Institution- Hagerstown
Title/Description:	FY26 Ultra Low Diesel Fuel Purchase for MCI-H
Procurement Method:	Assisted Contract State Blanket Purchase Order No. 001B2600177
Bids/Proposals:	Carroll Independent Fuel Co. Inc.
Awarded To:	Carroll Independent Fuel Co. Inc.
Amount:	\$4,015,461
Term:	July 2025–June 2026
Client/Fund Source:	State Reimbursable Account
MBE Goal:	NA
Remarks:	The Maryland Correctional Institution-Hagerstown (MCI-H) Steam Plant uses low sulfur diesel in three boilers to produce steam. This BOD item is an assisted contract off the State of Maryland Blanket Purchase Order BPO No. 001B5600092 for ultra-low diesel fuel being purchased for MCI-H through Carroll Independent Fuel Co. Inc. The 35% MBE Goal is tracked by Carroll Fuel on the original DGS BPO No. The bulk fuel cost is based on the Oil Price Information Service (OPIS) reference index pricing on the date the product is delivered to the facility.



Change Order Approval

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTOR'S APPROVAL**

July 24, 2025

Item: 4
Type: Services over \$200,000
Group & Division: Environmental Operations
MES Contract Number: 1-21-4-38-5R
Project Name: Montgomery County Yard Trim Hauling
Title/Description: Yard trim and leaf hauling from the Montgomery County Grinding Operation in Derwood to the Montgomery County Yard Trim Compost Facility in Dickerson.

Original Procurement Method: Competitive Sealed Bid

Contractor: Consolidated Commercial Services, LLC
Original Term: The term of the contract shall be for two (2) years, with an option to renew for three (3) additional one-year terms.
Modified Term: Year 5 of the contract (final year)
Original Amount: \$582,525 (BOD Item 1 August 26, 2021)
Modifications to Date: Change Order No. 1 \$17,475.75 (May 3, 2022)
Change Order No. 2 \$680,000 (BOD Item 7, September 29, 2022)
Change Order No. 3 \$735,000 (BOD Item 6, August 24, 2023)
Change Order No. 4 \$735,000 (BOD Item 5, July 27, 2024)
Change Order No. 5 \$100,000

Amount of this Renewal/Change Order #6: \$800,000

Revised Total Contract Amount: \$3,650,000.75

Client/Fund Source: Montgomery County Yard Trim Compost Facility (MCYTCTF) IGA No. 2-16-4-68 FY2025 Operating Budget

MBE Participation: Goal 30%, Participation to date 27.6%

Remarks: This funding will allow the contractor to provide services for year three (3) of the contract term. MES anticipates that more than 85% of the yard trim loads will be transported by truck based on historic trends within Montgomery County.

Change Order Approval
PROCUREMENTS, CONTRACTS PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTOR'S APPROVAL

July 24, 2025

Item: 5

Type: Supplies over \$250,000

Group & Division Environmental Operations; Solid Waste

MES Contract Number: 1-25-4-41-5

Project Name: Prince George's County MRF and Montgomery County Recycling Center

Title/Description: Supply and Delivery of 11- and 12-gauge baling wire

Original Procurement Method: Competitive Sealed Bid

Contractor: South Atlantic Marine Services, Inc.

Original Term: One (1) year term from NTP (4-25-2025 to 4-25-2026), with two (2) optional one-year renewals.

Modified Term: No change

Original Amount: \$318,978 (BOD Item 6, 4/24/25)

Modifications to Date: None

Amount of this Change Order #1: \$466,222

Revised Total Contract Amount: \$785,200

Client/Fund Source: Prince George's County, MES contract #2-16-4-27
Montgomery County, MES contract #2-16-4-69

MBE Participation: 0% MBE Goal No SBR Procurement—there are no certified MBE firms that provide 11- and 12-gauge baling wire.

Remarks: The Maryland Environmental Service solicited competitive sealed bids from qualified Contractors to supply and deliver both 11- and 12-gauge baling wire for the baling of commodities at both Prince George's County and Montgomery County Material Recovery Facilities. The original BOD approval request was for a lower number than is expected in FY26, due to a mistake in estimation at the time of contract bid.



Pre-Solicitation Approval
PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL

July 24, 2025

Item: 6

Type: Construction over \$200,000

Group & Division: Environmental Operations - Engineering

MES Procurement No.: 1-26-4-10-5

Project Name: Prince George's County MRF Tipping Floor Restoration

Title/Description: Surface repair and restoration and of the concrete tipping floor.

Procurement Method: Competitive Sealed Bid

Advertising Date: August 2025

Estimate: \$736,350.52

Client/Fund Source: Prince George's County; MES IGA 2-21-4-53

MBE Goal: 12%

Remarks:



This is a construction project for the repair and restoration of the Prince George's County Material Recycling Facility (MRF) concrete tipping floor. The tipping floor is used to receive inbound deliveries and storage of single stream recycled material before it is sorted and processed. The facility's original concrete tipping floor (approximately 31 years old) has degraded over most of the area and a portion has degraded to the point that it must cut, removed, and a new flooring section installed. The remainder of the floor will be restored with a fiber reinforced concrete overlay. The work is phased to minimize impacts on MRF operations.