



Board of Directors Meeting

Click to view online: <https://youtube.com/live/L3D9PqCtP20?feature=share>

May 28, 2026

9:30 a.m.

BOARD MEMBERS:

Shelley L. Heller, *Chair*

Sean L. Coleman, Esq., *Secretary*

Brendon Baatz, *Treasurer*

Moalie Jose, P.E., *Chair, Audit Committee*

James H. Johnson Jr., Ph.D., P.E., *Chair, HR Committee*

Odessa L. Phillip, P.E., *Member*

Rebecca L. Flora, AICP, *Secretary, Dept. of Planning*

Charles C. Glass, Ph.D., P.E., *Executive Director*

Delegate Dylan A. Behler, *Member*

Agenda

Call to Order	Shelley Heller
Approval of Minutes – April 30, 2026	Shelley Heller
FY26 Audit Plan Presentation	SB & Company
Executive Director’s Report	Charles Glass
New Business Report	Managing Directors
Financial Report	Hament Patel
Audit Committee Report	Moalie Jose
<ul style="list-style-type: none">• Resolution 26-05-1R OPEB Trustee Agreement• Internal Audit report• FY27/FY28 Internal Audit Plan	
Human Resources Report	Felicia Gross
Procurement Report	Qieon Graham

Procurement Items

- Item 1: Prince George's Co. Materials Recovery Facility (MRF) restroom & locker room renovation – Janus Contractors, Inc.
- Item 2: Prince George's Co. MRF temporary labor – CMT Services, Inc.
- Item 3: Montgomery Co. MRF & Grinding Lot temporary labor – EARN Contractors
- Item 4: Montgomery Co. Yard Trim Compost Facility security services – General Protective Services Enterprise
- Item 5: Brown Station Road Landfill – Cell 2/3 construction management – ARM Group, LLC
- Item 6: Masonville Dredged Material Containment Facility +43 dike raising – Allan Myers MD, Inc.
- Item 7: Maryland Port Administration engineering & environmental services in support of Dredged Material Management Program – Gahagan & Bryant Associates
- Item 8: Innovative Reuse Facility diesel fuel – Carroll Independent Fuel Company
- Item 9: New Germany State Park water & wastewater system upgrade – Carl Belt, Inc.
- Item 10: Albert Powell Wastewater Treatment Facility upgrade design – Watek, Inc.

Procurement Notifications

Legal Report	Priscilla Carroll
Old/New Business	Shelley Heller
Closed session	Priscilla Carroll
• Legal Report	
Adjournment	Shelley Heller

BOARD OF DIRECTORS
MARYLAND ENVIRONMENTAL SERVICE
RESOLUTION NO. 26-05-1R

A RESOLUTION

AMENDING THE MARYLAND ENVIRONMENTAL SERVICE OTHER POST-EMPLOYMENT BENEFITS (“OPEB”) TRUST ARRANGEMENTS BY AUTHORIZING A CHANGE IN TRUSTEE AND CUSTODIAN FROM THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A. TO PNC BANK, NATIONAL ASSOCIATION, ACTING THROUGH PNC INSTITUTIONAL ASSET MANAGEMENT, AND GENERALLY RELATING TO THE ADMINISTRATION AND FIDUCIARY OVERSIGHT OF THE SERVICE’S OPEB TRUST.

R E C I T A L S

WHEREAS, pursuant to § 3-103.1(b) of the Natural Resources Article of the Annotated Code of Maryland, the Maryland Environmental Service (“Service”) is authorized and directed to determine and establish compensation and benefits for its employees;

WHEREAS, by Resolution No. 09-06-1R adopted on June 22, 2009, the Board of Directors of the Service (“Board”) approved the establishment of an irrevocable Other Post-Employment Benefits trust (“OPEB Trust”) to fund retiree medical reimbursement benefits under the Maryland Environmental Service Retiree Medical Reimbursement Plans (“Reimbursement Plans”);

WHEREAS, the OPEB Trust was established pursuant to an OPEB Trust Agreement with The Bank of New York Mellon Trust Company, N.A.(“BNYM”) as Trustee and Custodian;

WHEREAS, the Service currently operates the OPEB Trust as an Internal Revenue Code Section 115 trust for the purpose of reimbursing eligible retirees and their spouses for qualified medical expenses;

WHEREAS, the Service currently utilizes PNC Bank as investment advisor to the OPEB Trust;

WHEREAS, Pursuant to the OPEB Trust agreement, the Executive Director of the Service was designated the Plan Administrator, with full authority to act on behalf of the Service pursuant to the agreement:

WHEREAS, BNYM has implemented changes to its online systems that have made trading by PNC and administration by MES of this account significantly more difficult for the Service;

WHEREAS, PNC Bank has offered to serve as both investment advisor and trustee/custodian for the OPEB Trust through its institutional management group;

WHEREAS, the Service requested and received a fiduciary opinion letter from employee benefits counsel dated April 9, 2026 addressing fiduciary considerations associated with engaging a single entity to serve as both investment manager and custodian;

WHEREAS, employee benefits counsel concluded that there is no per se fiduciary prohibition on selecting PNC Bank to serve in both roles, provided that potential conflicts are identified, evaluated, and mitigated through a disciplined fiduciary process;

WHEREAS, the Board has considered relevant fiduciary, administrative, and operational factors and has determined that it is in the best interests of the Service and the beneficiaries of the OPEB Trust to authorize a change in Trustee and Custodian.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MARYLAND ENVIRONMENTAL SERVICE THAT:

1. Change of Trustee and Custodian. The Board approves the termination of The Bank of New York Mellon Trust Company, N.A. as Trustee and Custodian and authorizes the appointment of PNC Bank, National Association, acting through PNC Institutional Asset Management, to serve as Trustee and Custodian of the OPEB Trust.
2. Continuation of OPEB Trust. The OPEB Trust shall continue as an irrevocable trust dedicated exclusively to providing benefits under the Reimbursement Plans and paying reasonable administrative expenses.
3. Fiduciary Oversight. The Board affirms that the MES Plan Administrator has considered the fiduciary implications of engaging a single entity to serve in both roles, consistent with the guidance of counsel.

4. Authorization to Execute Documents. The Executive Director of the Service or the Treasurer is authorized to execute and deliver all agreements, amendments, certifications, and related documents necessary to implement this Resolution.

5. Further Actions Authorized. The Executive Director, Treasurer, and other officers are authorized to take any and all actions necessary or proper to carry out this Resolution.

6. Effective Date. This Resolution shall take effect immediately upon adoption.

ADOPTED this ____ day of May, 2026.

MARYLAND ENVIRONMENTAL SERVICE

BY: _____

SHELLEY HELLER, CHAIR

BY: _____

BRENDON BAATZ, TREASURER

BY: _____

SEAN L. COLEMAN, SECRETARY

Approval after Solicitation

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 1

Type: Construction over \$200,000

Group & Division: Environmental Operations; Solid Waste

MES Contract Number: 1-26-4-62-6

Project Name: Prince George's County Materials Recovery Facility

Title/Description: Restroom and Locker Room Renovation

Procurement Method: Intergovernmental Cooperative – SourceWell

Bids/Proposals: SourceWell. MD-R3-GC-030425-JAN; Janus Contractors, Inc.

Awarded To: Janus Contractors, Inc.

Amount: \$247,406.83

Term: Date of NTP to Aug 31, 2026

Client/Fund Source: Prince George's County, MES IGA #2-16-4-27

MBE Goal: 30%

Remarks: Two restrooms and two locker rooms with restrooms and showers. Renovations include all materials, labor, demolition, removal, and installation.

Change Order Approval
**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 2

Type: Services over \$200,000

Group & Division: Environmental Operations

MES Contract Number: 1-24-4-34-8

Project Name: Prince George's County Materials Recovery Facility

Title/Description: Labor force for recycling sorting and other general labor at the PG MRF

Original Procurement Method: Request for Proposals

Contractor: CMT Services, Inc.

Original Term: One-year contract, beginning 7/30/2024 with four 1-year options to renew.

Modified Term: Second of four available contract renewal option years, from 7/30/2026 to 7/29/2027.

Original Amount: \$2,053,193.89 (BOD item 1, May 30, 2024)

Modifications to Date: Renewal #1 \$2,114,789.71 (BOD item 10, May 2025)

Amount of this Renewal #2: \$2,199,381.00

Revised Total Contract Amount: \$6,367,364.60

Client/Fund Source: Prince George's County, MES IGA #2-16-4-27

MBE Participation: Goal = 30%, Participation to date = 35.5%

Remarks: This contract renewal is for the second of four possible renewal periods. The estimate includes the costs for 37 contract workers and one supervisor for one year. We anticipate that, per the terms of the agreement, the vendor will request a price increase before the end of the fiscal year. We estimate their request will be for the full allowable

amount of 3% plus the County-mandated livable wage increase (.5%).

Item 1: General Labor will increase to \$2,111,405.76

Item 2: Supervisor will increase to \$87,975.24

The total renewal (both items together) will cost:
\$2,199,381.00

Change Order Approval

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 3

Type: Services over \$200,000

Group & Division: Environmental Operations

MES Contract Number: 1-24-4-33-5

Project Name: Montgomery County MRF & Montgomery County Grinding Lot

Title/Description: Supply Temporary General Labor

Original Procurement Method: Competitive Sealed Bid

Contractor: E.A.R.N. Contractors, Inc.

Original Term: One 15-month contract, beginning 1/23/2024, with four one-year options to renew

Modified Term: Second of four available contract renewal option years, from 5/8/2026 to 5/7/2027

Original Amount: \$1,268,780.00 (BOD item 1 for \$2,053,193.89, May 30, 2024)

Modifications to Date: Renewal #1 \$1,268,780.00 (BOD item 10, May 2025)

Amount of this Renewal #2: \$1,310,282.15

Revised Total Contract Amount: \$3,847,842.15

Client/Fund Source: Montgomery County, MES IGA #2-24-4-61

MBE Participation: Goal = 30%, Participation to date = 19.86%

Remarks: This contract renewal is for the second of four possible renewal periods. We anticipate that, per the terms of the agreement, the vendor will request a price increase at the turn of the fiscal year. We estimate their request will be for 3%, in alignment with the anticipated 3% County-mandated livable wage increase.

Change Order Approval

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 4

Type: Services over \$200,000

Group & Division: Environmental Operations

MES Contract Number: 1-25-4-50-5

Project Name: Montgomery County Yard Trim Compost Facility

Title/Description: Unarmed Security Services at the Compost Facility

Original Procurement Method: Competitive Sealed Bid

Contractor: General Protective Services Enterprise

Original Term: One-year base contract, beginning 6/17/2025, with four one-year options to renew

Modified Term: First of four available contract renewal option years, from 6/18/2026 to 6/17/2027

Original Amount: \$144,118.00

Modifications to Date: None to date

Amount of this Renewal #1: \$167,615.50

Revised Total Contract Amount: \$311,733.50

Client/Fund Source: Montgomery County, MES IGA #2-24-4-61

MBE Participation: 0%

Remarks: This contract renewal is for the first of four possible renewal periods. This includes the costs for 6,266 staff hours at a per-hour rate of \$26.75. Per the terms of the agreement, the vendor requested a price increase to account for living wage increases, effective for fiscal year 2027.

Approval after Solicitation

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 5

Type: A/E Services over \$200,000

Group & Division: Environmental Operations Group

MES Contract Number: 1-26-4-56-3

Project Name: Brown Station Road Landfill Cell C2 & C3 Construction Management Services Cell C2 & C3 Liner System

Title/Description: Construction CQA Inspection and Testing Services

Procurement Method: A/E shortlist

Bids/Proposals: ARM Group, LLC - \$710,545.13

Awarded To: ARM Group, LLC

Amount: \$710,545.13

Term: 430 days from NTP

Client/Fund Source: Prince George's County/ IGA 2-21-4-53

MBE Goal: 6.44%

Remarks: The Brown Station Road Sanitary Landfill is a municipal solid waste landfill owned and operated by Prince George's County. The work to be performed under this contract includes the Construction Quality Assurance (CQA) and daily inspection services associated with the construction of the 24-acre, Cell C2 & C3 liner. The vendor shall also provide select testing support to verify the contractor's quality control and produce a project certification report for MDE final acceptance.

Approval after Solicitation

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 6

Type: Construction over \$200,000

Group & Division: Environmental Dredging and Restoration – Engineering Division

MES Contract Number: 1-26-5-17-5

Project Name: Masonville Dredged Material Containment Facility (DMCF) Dike Raising to Elevation +42'

Title/Description: Dike Raising of the Masonville DMCF to Elevation +42 MLLW

Procurement Method: Competitive Sealed Bid

Bids/Proposals: Allan Myers MD, Inc. - \$15,388,877.00
Bowen & Kron Enterprises, Inc. - \$16,436,295.00

Awarded To: Allan Myers MD, Inc.

Amount: \$15,388,877.00

Term: Up to 730 calendar days from NTP

Client/Fund Source: Maryland Port Administration/ MDCS Task 22 MOU – MES Contract 07-07-13

MBE Goal: 24%

Remarks: The engineer's estimate is \$19,385,295. If this project is awarded to the apparent low bidder, Allan Myers, then the construction costs will be \$3,996,212 less than the Engineer's estimate. Allan Myers was the contractor for the previous Masonville Dike Raising Contract to +30.

Change Order Approval
**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 7

Type: A/E Services over \$200,000

Group & Division: Environmental Dredging and Restoration

MES Contract Number: 1-23-5-17-8

Project Name: Various Maryland Port Administration (MPA) Projects

Title/Description: Engineering and Environmental Services in Support of MPA Dredged Material Management Program (DMMP) Activities & Projects

Original Procurement Method: Request for Proposals (RFP)

Contractor: Gahagan & Bryant Associates, Inc.

Original Term: May 4, 2023 – May 4, 2027

Modified Term: Option Year 3: May 4, 2031 – May 4, 2033

Original Amount: \$6,000,000 (BOD Item #3 – 10/20/22)

Modifications to Date: Option Year 1 \$2,000,000 (BOD Item #3 - 11/21/24)
Option Year 2 \$2,000,000 (BOD Item #1 - 9/25/25)

Amount of this Renewal #3: \$2,000,000

Revised Total Contract Amount: \$12,000,000

Client/Fund Source: Maryland Port Administration /
07-07-13: Masonville DMCF Construction MOU
2-19-3-24: Mid-Bay Project Design MOU and other MOUs as tasks are identified.

MBE Participation: Goal 29%. Participation to date = 42.45%.

Remarks: This is the final optional two-year, up to \$2 million extension for the contract. The options are executed at MES discretion and require BOD approval.

Change Order Approval
**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

March 28, 2026

Item: 8

Type: Supplies over \$200,000

Group & Division: Environmental Dredging & Restoration

MES Contract Number: PO 0077136

Project Name: Innovative reuse facility site development, operations, and maintenance (aka Sediment Technology and Reuse Facility-STAR)

Title/Description: Ultra Low sulfur diesel fuel and diesel exhaust fluid bulk purchase and delivery

Original Procurement Method: State of Maryland BPO 00B5600092

Contractor: Carroll Independent Fuel Company, Inc.

Original Term: NA

Modified Term: NA

Original Amount: \$60,000 (6/24/25)

Modifications to Date: CO #1 \$70,000
CO#2 \$65,000
CO#3 \$115,000 (BOD Item 6, 3/26/26)

Amount of this Change Order 4: \$260,000

Revised Total Contract Amount: \$570,000

Client/Fund Source: Maryland Port Administration/ MES Contract # 2-23-5-06
Innovative Reuse Facility Site Development, Operations, and Maintenance

MBE Participation: MD Statewide contract lists the MBE goal at 35%

Remarks: An electrical substation on the property was found to be outdated and irreparable. Multiple Generators were brought

onsite to power the operation of the Groundwater Treatment Plant and Operations Office while a new power feed can be brought in by BGE. This fuel purchase is to allow power generation until the new electrical feed can be completed to provide safe electricity to the site. This request is due to the continued rising costs of diesel and the delay in approvals for electrical feed connections. No MBE goal is required for this statewide contract.

Approval after Solicitation

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 9

Type: Construction over \$200,000

Group & Division: Water/Wastewater Engineering Division

MES Contract Number: 1-26-2-20-5R

Project Name: New Germany State Park Water and Wastewater System Upgrades

Title/Description: New Germany State Park water, wastewater collections, and distribution systems upgrade. Complete replacement and relocation of both the water and wastewater treatment plants. Upgrades to both the distribution and collections systems.

Procurement Method: Competitive Sealed Bid

Bids/Proposals:

M2 Construction	\$17,443,050.00
Byco Inc.	\$13,597,233.45
Carl Belt, Inc.	\$12,113,156.75

Awarded To: Carl Belt, Inc.

Amount: \$12,113,156.75

Term: July 1, 2026 – August 17, 2028 (750 days)

Client/Fund Source: Department of Natural Resources/ NRDF of FY-20, 22, 23, 24, 25, /POS 004 and 332 MCCBL 20
PCA#12084 - \$56,447.45
PCA#12097 - \$59,499.00
PCA#12206 - \$694,681.18
PCA#12210 - \$989,866.47
PCA#12231 - \$2,103,354.00
PCA#12263 - \$4,493,641.00
PCA#12285 - \$3,715,667.65
Total = \$12,113,156.75

MBE Goal: 8%

Remarks: This project involves comprehensive upgrades to New Germany State Park's water and wastewater infrastructure, including construction of new treatment plants, water storage, distribution, and collection systems, a sewage pump station, and an RV dump station, along with demolition of existing wastewater facilities and septic systems. Work also includes rehabilitation of existing sewer lines and site improvements.

The project was previously advertised on October 30, 2025, and only one bid was received from Carl Belt Incorporated for \$12,089,360, which was approximately 25% above the Engineer's estimate. Following the initial bid, MES Procurement conducted outreach to potential bidders to understand the lack of participation. Contractors cited the remote project location, challenging environmental and forestry requirements, limited local access to equipment and materials, and difficulties meeting MBE goals and schedule constraints. Based on this feedback, the project duration was adjusted, and the project was re-advertised on February 24, 2026. The project was advertised on both the eMaryland Marketplace and the MES Bonfire website.

On Bonfire alone, we reached out to 2,256 vendors; ten expressed the intention to bid, four actively participated in the pre-bid meeting, and four visited the site. However, only three bids were received. Carl Belt Inc. was the lowest bidder at 20% less than the average bid price.

Approval after Solicitation

**PROCUREMENTS, CONTRACTS, PURCHASE ORDERS,
AMENDMENTS, AND CHANGE ORDERS
FOR
BOARD OF DIRECTORS' APPROVAL**

May 28, 2026

Item: 10
Type: A/E Services over \$200,000
Group & Division: Water/Wastewater – Engineering Division
MES Contract Number: 1-26-2-65-3
Project Name: Albert Powell Wastewater Treatment Plant (WWTP) upgrade design
Title/Description: A/E services for the upgrade of the wastewater treatment plant
Procurement Method: A/E Shortlist
Bids/Proposals: N/A
Awarded To: Watek, Inc.
Amount: \$358,167
Term: 36 Months
Client/Fund Source: Natural Resources Development Fund(NRDF)/POS 004
MBE Goal: 29%

Remarks: The A/E will develop bid-ready construction specifications and plans and assist MES in responding to all questions from prospective bidders during the bidding phase. They will also review construction submittals/shop drawings, attend progress meetings, and prepare meeting minutes during the construction phase.

The Wastewater treatment upgrade will consist of a new clarifier, small operations building with a chemical feed and control room. These items will be installed in the Blue outlined area. The drainage pipework manifold will be lowered in elevation to handle any excess flow, and the Equalization tank will be increased accordingly. The effluent pumps will be replaced and sized for the larger system along with the electrical components that operate them. The existing clarifier will be rehabilitated and the pipe work to and from both clarifiers will be integrated to allow for parallel or lead lag operation.