



Wes Moore GOVERNOR

Aruna Miller LT. GOVERNOR

Charles Glass, Ph.D., P.E. EXECUTIVE DIRECTOR

BOARD OF DIRECTORS MEETING MINUTES

April 30, 2026

LOCATION: Headquarters/Video Call

TIME: 9:30 a.m.

DIRECTORS PRESENT: Shelley L. Heller, Chair
Sean L. Coleman, Esq., Secretary
Brendon Baatz, Treasurer (remote)
James H. Johnson Jr., Ph.D., P.E. (remote)
Moalie Jose, P.E. (remote)
Odessa Phillip, P.E. (remote)
Rebecca Flora, AICP, Dept. of Planning (remote)
Charles Glass, Ph.D., P.E.

DIRECTORS ABSENT: Delegate Dylan Behler

OTHERS PRESENT:

Sandy Hertz, Deputy Director
Priscilla Carroll, Esq.
Pamela Fuller, Board Clerk
Winsome Condra, Technical &
Environmental Services (TES)
Tim Ford, Environmental Operations
(EO)
Qeion Graham, (Procurement)
Felicia Gross, Human Resources
Kenna Oseroff, Env. Dredging &
Restoration (EDR)
Hament Patel, Finance

Casey Powers, IT (remote)
Jen Wijetunga, Water/Wastewater
(W/WW)
Pam McGee, W/WW (remote)
Kristin Sampson (EO)
Shannon Pumputis (TES)
Heather Fritz (W/WW)
Lincoln Tracy (EDR)
Jeff Tosi, Gov. Affairs
Eric Hartlaub, Esq. Office of the
Attorney General (OAG)

CALL TO ORDER

Ms. Heller called the meeting to order at 9:33 a.m. Some Board members and staff were present at Maryland Environmental Service (MES) Headquarters, and other Board members participated via Zoom video call. The meeting was streamed live to the public on YouTube.

MINUTES

Ms. Heller requested a discussion or motion to approve the minutes of the Board meeting on March 26, 2026. The minutes were approved by consent.

EXECUTIVE DIRECTOR'S REPORT

Dr. Glass reported his expenses for the last month. Neither Dr. Glass nor Deputy Hertz had any expenses for this time period.

Dr. Glass reviewed his list of recent contacts and engagements. Deputy Hertz highlighted a few engagements from her list of recent contacts. Dr. Glass recently attended board meetings for the University of Maryland Baltimore County (UMBC) College of Engineering & IT Advisory Board and the Johns Hopkins University – Environmental Health and Engineering Advisory Board. He also served as a panelist for a University of Maryland Center for Environmental Science (UMCES) Applied Environmental Science class, and as a moderator on a Baltimore/Washington International Thurgood Marshall Airport (BWI) partnership panel on nonprofits.

Earth Day was celebrated at MES throughout the week of April 20, 2026. Bring Your Kid to Work Day was held on April 23, 2026.

In response to requests from the employee survey for more training on Microsoft 365, a new SharePoint site has been launched with numerous educational videos. Dr. Glass updated the Board on artificial intelligence (AI) implementation across the agency.

Work continues on Dr. Glass' list of long-term projects. The nature trail has been completed and will be dedicated next month. The Project Management course has been finalized and is ready to be launched. All other tasks are proceeding.

Some members of the Board visited the Durable Medical Equipment Recycling Facility on April 15, 2026. A tour of Masonville Cove and the Dredged Material Containment Facility (DMCF) is scheduled for May 7, 2026.

2026 LEGISLATIVE WRAP-UP

Mr. Tosi highlighted several legislative items that passed this session. The state passed a balanced budget. Capital budgets submitted on behalf of MES clients passed.

The MES bill (HB227/SB228) passed with no changes. The bill expands the delegation authority of the Board Treasurer, similar to the powers already possessed by the Board Secretary. It raised the small procurement threshold from \$25,000 to \$50,000 (the state threshold is \$100,000). It also modernizes the public notice requirements for service district changes. The bill will be effective October 1, 2026.

HB925/SB719 prohibits land application of sewage sludge if Per- and Polyfluoroalkyl substances (PFAS/PFOA) are present in levels greater than 25 parts per billion (ppb) or 50 ppb. This should not have a direct effect on MES, as biosolids have been below these limits. This bill is similar to one already implemented in Virginia.

MDE is required to adopt regulations and standards that govern permitting of CO₂ capture, removal, or sequestration projects that use biochar or wood vault technologies.

A collective bargaining bill will require binding arbitration.

NEW BUSINESS REPORT

Ms. Heller presented the New Business Report and asked if there were any questions.

FINANCIAL REPORT

Mr. Patel summarized the agency's preliminary financial performance as of March 2026. The first nine months indicate total labor sales to be better than FY25 actual and FY26 budgeted. This month's figures are a bit elevated due to the five pay periods in March 2026. The figures will even back out in April.

RESOLUTION 26-04-1R

Mr. Patel introduced Resolution 26-04-1R to sell a parcel of surplus property in the town of Darlington, Harford County. The property, parcel 42 along Kirk Avenue, consists of .224 acres in two separate pieces. There are no active water hookups. The property will be conveyed via a quitclaim deed to Darmark LLC. MES acquired the parcels when it purchased the water system in 1998. An adjacent property owner contacted MES about selling it. An invitation for bids was sent to all adjacent property owners. Darmark submitted the highest bid at \$11,025. The proceeds of the sale can be used to offset PFAS treatment upgrades within the water system. Mr. Coleman made a motion to approve the resolution; Ms. Phillip seconded. The motion passed unanimously.

HUMAN RESOURCES REPORT

Dr. Gross presented the Human Resources (HR) report. The agency ended March with a vacancy rate of 4.29%. As of April 29, 2026, the overall vacancy rate was

2.93%. Ten interns have been hired and are expected to start by June 1. In addition, two fellows have accepted offers. There were numerous recruitment events in April. The compensation study is being prepared and will be submitted to the HR Committee in June 2026. The performance evaluation period has begun. Self-evaluations have been completed, and manager evaluations are underway. A number of policies have been reviewed and will be submitted to Dr. Glass this week.

PROCUREMENT REPORT

Mr. Graham presented Item 1. The procurement is to purchase an automated bagging system for the Montgomery County Yard Trim Composting Facility. Centennial Contractors Enterprises Inc. will provide the equipment at a cost of \$1,351,152.04. There is no Minority Business Enterprise (MBE) goal on this equipment purchase. Dr. Johnson made the motion to approve the item; Mr. Coleman seconded. The motion passed unanimously.

Mr. Graham presented Item 2. The procurement is for waste transport and disposal services of leachate, hazardous/non-hazardous waste, liquids/debris and related equipment rental at the Hawkins Point Hazardous Waste Landfill and Dundalk Marine Terminal (Maryland Port Authority Facilities). Envirite of Pennsylvania Inc. (a Republic Services Company) will provide the services at a cost of \$31,500.00. There is a 15% MBE goal. Mr. Coleman made the motion to approve the item; Ms. Phillip seconded. The motion passed unanimously.

Mr. Graham presented Item 3. The procurement is for construction of a nature trail, boardwalks, bridges, outdoor classrooms, and landscaping at the Swan Creek Nature Trail / Cox Creek Forested Conservation Easement. DSM Properties LLC (doing business as) DSM Contracting, will provide the services at a cost of \$1,599,989.00. There is a 0% MBE goal due to federal grant requirements. Mr. Coleman made the motion to approve the item; Mr. Baatz seconded. The motion passed unanimously.

Mr. Graham presented Item 4. The procurement is for a one-time equipment purchase with delivery of a new vacuum tanker and accessories package for the Dundalk Marine Terminal. National Auto Fleet Group will provide the equipment at a cost of \$241,648.00. There is a 0% MBE goal. Mr. Coleman made the motion to approve the item; Mr. Baatz seconded. The motion passed unanimously.

Mr. Graham presented Item 5. The procurement is for Phase II lead testing and abatement services, including decontamination, removal, and related restoration support at the Maryland Military Department Indoor Firing Range (Fifth Regiment Armory, Baltimore). Arc Environmental, LLC will provide the services at a cost of \$440,800.00. There is a 15.9% MBE goal. Mr. Baatz made the motion to approve the item; Ms. Phillip seconded. The motion passed unanimously.

Mr. Graham presented Item 6. The procurement is to authorize additional option years for on-call emergency stormwater drainage repair services for the Maryland

Department of Transportation, State Highway Administration Stormwater Drainage Construction Districts 3 and 5. AB Construction, Inc. will provide the services at a cost of \$12,286,884.67. There is a 14% MBE goal. Dr. Johnson made the motion to approve the item; Mr. Baatz seconded. The motion passed unanimously, with the exception of Ms. Phillip, who abstained from the discussion, consideration, and vote.

Mr. Graham presented Item 7. The procurement is to purchase a statewide flood hazard dataset for the flood potential map development project for the Maryland Department of the Environment. SSBN Limited dba Fathom Incorporated will provide the dataset at a cost of \$306,054.00. There is a 0% MBE goal. Mr. Coleman made the motion to approve the item; Ms. Heller seconded. The motion passed unanimously.

Mr. Graham presented Item 8. The procurement is for technical assessment services to evaluate potential data center development impacts on Maryland's power system for the Maryland Energy Administration Data Center Impact Analysis project. AECOM Technical Services, Inc. will provide the services at a cost of \$498,545.70. There is a 1.65% MBE goal. Mr. Coleman made the motion to approve the item; Ms. Jose seconded. The motion passed unanimously, with the exception of Ms. Phillip, who abstained from the discussion, consideration, and vote.

Mr. Graham presented Item 9. The procurement is to renew the contract for as-needed analytical laboratory services. Home Land Environmental Health Labs LLC will provide the services at a cost of \$118,000.00. There is a 0% MBE goal. Ms. Phillip made the motion to approve the item; Mr. Coleman seconded. The motion passed unanimously.

Mr. Graham presented Item 10. The procurement is for the purchase and delivery of InterPac 309 (or equivalent) chemicals for the Eastern Correctional Institution (ECI) Wastewater Treatment Plant (WWTP). Hawkins Inc. will provide the goods at a cost of \$231,314.37. There is a 0% MBE goal. Dr. Johnson made the motion to approve the item; Mr. Coleman seconded. The motion passed unanimously.

The Board notifications for contracts, purchase orders, amendments, and change orders between \$25,000 and \$200,000 were reviewed.

LEGAL REPORT

Ms. Carroll reminded the board that the State Ethics Disclosure period has opened. Disclosures are due by April 30, 2026. In accordance with the MES Board of Directors' Conflicts of Interest Policy and Bylaws, once filed with the state, a copy must also be sent to the Board clerk.

GROUP UPDATES

Kristin Sampson summarized MES's organics marketing and community engagement, noting outreach as a tool to boost participation, strengthen the Leafgro®

brands, and foster statewide partnerships. She highlighted expanded training, targeted promotions, and educational initiatives in schools, alongside MES' leadership in industry organizations. MES also builds credibility through giving-back efforts like product donations, community garden support, schoolyard projects, and annual mulch events.

Shannon Pumputis and Heather Fritz presented on the Long Green Farms anaerobic digester project in Cecil County, outlining how the system converts manure and other organic wastes into biogas for on-site power generation and digestate products. They reviewed MES' third-party monitoring scope and remaining FY25–FY28 deliverables, including ongoing sampling, performance tracking, and required reporting to support grant compliance and project completion.

Lincoln Tracy provided an update on the Colgate Creek dredging and Geotube dewatering pilot project, which is evaluating Geotubes for large-scale processing and potential beneficial reuse while preserving capacity at the Cox Creek DMCF. He reported that approximately 138,955 cubic yards were pumped into 57 Geotubes with polymer added to improve dewatering. Because the material did not dry enough to haul, EDR Operations implemented supplemental drying by cutting the tubes and spreading material in thin layers on interior dike slopes; the targeted moisture-reduction goal was met, and drying will continue to support the hauling contract.

OLD/NEW BUSINESS

Ms. Heller asked if there was any old or new business to discuss.

CLOSED SESSION

At 11:25 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b) (7) and (8), Ms. Heller stated that the Board intended to enter closed session to approve the minutes of a prior closed-meeting session, to consult with counsel to obtain legal advice, and to consult with staff, consultants, or other individuals about pending or potential litigation. Ms. Heller asked if anyone objected to the Board entering the closed session; no objections were noted. She also stated that any member of the viewing public who objected could submit their objection via email to the agency. Mr. Coleman then made a motion for the Board to enter closed session for the reasons stated above. Mr. Baatz seconded the motion; all members voted in favor of closing the meeting.

The public meeting closed at 11:25 a.m. Staff not required for the closed session left the meeting room and Zoom session.

Ms. Heller called the meeting of the closed session of the Board to order at 11:32 a.m. Present during the closed session were Board members Dr. Glass, Ms. Heller, Mr. Coleman, Mr. Baatz, Ms. Jose, Dr. Johnson, Ms. Phillip, and Ms. Flora. Ms. Carroll, Mr. Hartlaub, Mr. Bruce Eisenstein, Deputy Hertz, and Ms. Fuller joined them.

Ms. Heller requested approval of the minutes of the closed session from the March 26, 2026, meeting. There were no corrections or comments noted. The minutes were unanimously approved.

Ms. Carroll and Mr. Hartlaub updated the Board on a matter of current litigation. No actions were taken.

ADJOURNMENT

The next meeting of the Board is Thursday, May 28, 2026, at 9:30 a.m. There will be an Audit Committee meeting on Thursday, May 21, 2026, at 9:30 a.m.

The meeting adjourned at 12:02 p.m.

Sean L. Coleman

[Sean L. Coleman \(May 28, 2026 14:25:48 EDT\)](#)

SEAN L. COLEMAN, ESQ., SECRETARY

Shelley L. Heller

[Shelley L. Heller \(May 28, 2026 14:39:50 EDT\)](#)

SHELLEY L. HELLER, CHAIR











Board meeting minutes - April 2026

Final Audit Report

2026-05-28

Created:	2026-05-28
By:	Pamela Fuller (pfuller@menv.com)
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